

# Green Office Policy

New World Development Company Limited

## 1. Introduction

New World Group is committed to fulfilling our environmental responsibilities and reduces the potential environmental impacts of our operations as far as practicable. Through this Green Office Policy, we ensure that activities in our offices follow sound environmental practices that support our broader SV2030+ ambition by embedding sustainability into everyday decisions and promoting environmentally responsible behaviour in our workplaces.

## 2. Commitment

We Strive to

- Exceed statutory requirements in relations to environmental issues
- Comply with **New World Group Sustainable Office Guide** as far as practicable
- Minimise the consumption of natural resources and energy
- Reduce the creation of waste and recycle materials whenever practical
- Ensure all waste is disposed of in a safe and responsible manner
- Improve the environmental performance through education and training of staff
- Monitor and evaluate progress and performance for continuous improvements

## 3. Review of Policy

Necessary changes to the Policy due to legislative changes and the emergence of best practices will be proposed to the Group Sustainability Steering Committee by the Group Sustainability Department for review, in any event, at least once every three years, and Sustainability Committee for approval and adoption.

## 4. Implementation of this Policy

- This Policy is available in both English and Chinese. In the event of any discrepancy between the two versions, the English version shall prevail.
- Please contact Group Sustainability Department via email ([sustainability@nwd.com.hk](mailto:sustainability@nwd.com.hk)) for enquiries on this Policy.

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